

# 2017 Army Aviation August/September “Blue Book” Directory

## Non-Tactical Unit/ TDA Organizational Data Form

ARMY AVIATION Magazine is in the process of preparing our annual Blue Book Directory of Army Aviation related units, offices and organizations for the August/September 2017 issue. Below is a form for key office staff listings. We generally do not list every subordinate office below department level due to space limitations.

- **Listings:** The maximum number of key personnel listings is **6** people per office. Commanders and directors may elect to substitute and list other subordinate personnel, but list **NO MORE** than **6** total individuals. Simply type in the information in the right column of the information table below.
- **POC Data:** It is important to have CORRECT commercial telephone and email contact addresses. Do not list or use personal, non-governmental email addresses or phone numbers. We encourage use of .mil email addresses. Please ensure you provide good email addresses and commercial phone numbers for each individual. Do NOT send in more than 1 form or duplicates— if more than one submission is received it is our policy to use the most recent submission. Therefore, strongly suggest all input be made through a command-designated POC. Check with your chain of command.
- **Photos:** We request current color photos of commanders, command warrant officers (where authorized), and senior NCOs from units at battalion level and higher, and from senior or key individuals in charge of non-tactical major organizations or offices. We prefer the standard command type format, at a size of 2" x 3" with 200 dpi resolution, saved as a JPEG file (300kb or greater). **Do not** embed photos in Word or PowerPoint files, but send as an attached JPEG file and include the individual’s last name, first name and rank in the file name. (Example - SMITH John J MAJ.jpg) Photos will be published subject to space availability.
- **Return:** Email completed forms with attached digital color photos to **bluebook@quad-a.org**; or send hard copies via regular mail to AAPI, ATTN: Blue Book, 593 Main Street, Monroe, CT 06468-2806; or FAX information to (203) 268-5870.
- **Suspense:** Deadline is **21 July 2017**.
- **Questions:** If you have questions, please contact the National Office at **bluebook@quad-a.org**, or call: (203) 268-2450. DO NOT send your photos to the editor! Send photos and forms to: **bluebook@quad-a.org**

**Failure to follow instructions may result in non-publication of information.**

**PLEASE NOTE:** The Blue Book issue of the magazine is distributed in late September. Therefore, please list the individual who will be in the position after September if there will be change-out (change of command, PCS, DEROS, etc.), if possible.

Thank you for your support.

ARMY AVIATION Magazine  
Army Aviation Publications, Inc.

## Non-Tactical Unit/TDA Organizational Data Form

**Deadline: 21 July 2017**

**Return to: bluebook@quad-a.org**

**Key Organizational Data:**

<b>PLEASE NOTE:</b> The Blue Book issue of the magazine is distributed in late September. Therefore, list the individual who will be in the position after September if there will be change-out (change of command, PCS, DEROS, etc.), if possible.	
Component: (DoD, Active Army, ARNG, USAR)	
Organization:	
Address 1:	
Address 2:	
Address 3:	
City State Zip Code	
Country (OCONUS only)	
Parent Command	

**Key Contacts: \*\* Request for Photo**

1 - ** Commander or Director: (Indicate Title)	
Name (Rank & Full Name)	
EMAIL Address	
Comm. & DSN Phone	
2 - ** Command Warrant Officer (if auth)	
Name (Rank & Full Name)	
EMAIL Address	
Comm. & DSN Phone	
3 - ** Senior NCO: (Indicate Title)	
Name (Rank & Full Name)	
EMAIL Address	
Comm. & DSN Phone	
4 - XO or Deputy: (Indicate Title)	
Name (Rank & Full Name)	
EMAIL Address	
Comm. & DSN Phone	
5 - Office/Job Title: (Indicate Title)	
Name (Rank & Full Name)	
EMAIL Address	
Comm. & DSN Phone	
6 - Office/Job Title: (Indicate Title)	
Name (Rank & Full Name)	
EMAIL Address	
Comm. & DSN Phone	

**Data Completed and Submitted By:**

Rank & Name	
EMAIL Address	
Comm. Phone	
Date	